

**ANNUAL WORK PLAN
SAFE HARBOR EASTON
2008-2009**

DESCRIPTION: Safe Harbor Easton is an emergency/transitional shelter for homeless single men and women. It is also a daytime drop-in program for low-income and functionally disadvantaged individuals.

MISSION: The mission of Safe Harbor Easton is to motivate each individual to work toward self-sufficiency and to improve their quality of life while assisting them to meet their basic needs.

GUIDING PRINCIPLES: To acknowledge each individual's dignity and work toward mutual respect and trust for one another; to encourage empowerment of each program participant; and to maintain a community at Safe Harbor Easton which prepares each participant to have access to the larger community.

STRATEGIC PLAN: II, III

GOALS AND PERFORMANCE TARGETS

GOAL 1 Homeless men and women will move toward self sufficiency while residing at Safe Harbor Easton.

Performance Targets:

- A. 275 homeless men and women will receive temporary, sanitary shelter.
- B. 15,000 meals will be served to shelter residents.
- C. 175 individuals will participate in client-centered case management meetings where individual goal plans will be developed. Of these 175, 100 will complete 100% of their short-term goals as outlined in their individual support plans.

GOAL 2 Shelter residents will have opportunities to pursue a healthy life style.

Performance Targets:

- A. 150 individuals will be screened by local health care providers.
- B. Staff and Lehigh and Northampton County Drug & Alcohol/Mental Health & Mental Retardation and Warren County Department of Human Services will identify individuals with drug, alcohol, and/or mental health problems.
- C. 50% of individuals with an identified drug and alcohol problem will enter drug or alcohol programs.
- D. 50% of individuals with an identified mental health problem will enter mental health treatment.

GOAL 3 Shelter residents will lead more financially stable lives.

Performance Targets:

- A. 100 individuals will obtain entitlement benefits through case management services.
- B. 75 individuals will find employment in full- or part-time jobs, at minimum wage or better: of these, 40 will obtain part-time employment under 25 hours per week; 20 will obtain part-time employment at 25 hours per week, or greater; 10 will obtain full-time employment without benefits; and 5 will obtain full-time employment with benefits.

GOAL 4 Shelter residents will lead more stable lives by seeking and obtaining affordable housing after leaving the shelter.

Performance Targets:

- A. 45 individuals will live in apartments or efficiencies.
- B. 40 individuals will live in SRO's (single room occupancy dwellings).

GOAL 5 Daytime program participants will increase their nutritional level through the meal program.

Performance Targets:

- A. 25,000 meals will be served to 175 unduplicated daytime program participants.

GOAL 6 Daytime program participants will have the opportunity to pursue a healthy lifestyle.

Performance Targets:

- A. 25 individuals will be referred for medical and/or dental services.
- B. 45 individuals will receive services by community resources providing confidential HIV testing and counseling, hepatitis C testing, and referral for counseling.

GOAL 7 Daytime program participants will lead more productive and secure lives through participation in homelessness prevention case management and other services of Safe Harbor Easton.

Performance Targets:

- A. 65 individuals will maintain stable housing with assistance from homelessness prevention case management services.
- B. 50 individuals will participate in the Social Security Representative Payee Program.